



Mayor CoryAnn St. Marie-Carls

Report, Referral & **Progress Updates** (underlined) February 16, 2018

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Including- Status table (end of report)

About this report & referral: *There are many details and items of City interest that come to my attention as your Mayor. This is a voluntary communication I update personally to report progress to the public and Council; focusing on keeping these items on “on the radar” for action or completion. Feedback is always welcomed. 414-399-0797. (I apologize for any typos ahead of time.)*

Report Topics Grid: 2-16-2018

X	Items are addressed with details below		The Paragraphs below are in order of this topic grid	
	City/City Opioid/Heroin Task Group –	Annual Report for City	Quiet Zone What can citizens do?	Communications Notes:
	City Mission & Vision	Light of our Community Plaque	Employee Handbook Draft	Mid America Steel Drum
	Survey needs Rotunda –	4125 Lake Drive at Denton	Take Aways from conferences	Civility Article and Organization
	Civic Center Surveys	Donation to Police and Fire	New Miss St. Francis	Community Open House – next Feb. 26 th
	JULY 4 th Plans	St. Francis Night at the Admirals	Lottery Credit on Tax Bills	City Public Relations Ad Hoc Group

SEE PROGRESS TABLE at end of report for City Goals from State of the City

City/County Opioid/ Heroin Cocaine Task Force – I am a member of this task Force appointed as the representative from the ICC a group of all Mayor’s and Village Presidents in Milwaukee County. I met with Alderman Murphy of Milwaukee we are planning a public awareness/ prevention campaign kickoff event in spring for Milwaukee County. Currently, I am looking for volunteers to assist with the event and follow up needed to help make a difference with this epidemic in our County; the medical examiner reported 384 drug related deaths in Milwaukee County in 2017 and a 600% increase in prescription opioid related deaths (2000-2016)

City Mission and Vision statement. This will be a key part in working on our Promotion of our Community since we currently do not have a mission and vision statement for our City. I have received idea and feedback sheets from approx. 50 citizens, taxpayers and business people. Lauren Johns student intern from St. Francis High School, is helping compile feedback for a report.

The Civic Center User Survey Recommendations of seating in the Rotunda and automatic doors that are easier to pull are requested, I followed up with our Administrator and I am hopeful these items will be addressed in coming months especially for those citizens who have expressed these needs because of difficulties or disabilities.

July 4th Plans: I met with Gail Kolvenbach the retiring chair of the annual 4th of July celebration on Feb. 14th which was an appropriate day since Gail put a lot of “heart” in her work as 4th of July Chair. Gail is going to help in transition and provided an archive of files for the City. The Band Category X has been booked and ice cream is ordered. Kim Knaak newly recommended Chair for July 4th called a brainstorming meeting on Feb. 18th and has already formed partnerships to build the event up for 2018.

Annual Report for the City: I have asked the City Administrator to help develop an Annual Report for the City for Year End 2017, and I thank him for his willingness to do this. I believe after departmental final data is received and collected we can proceed with this. The Administrator has indicated to me that this report can be completed after our City Audit is completed in June of 2018. This would be the first ever annual report published in many years to my knowledge for St. Francis. Over the years from time to time Departments have put together annual reports however an entire annual report for the City has not be compiled.

Light of Our Community Tribute Display in Council Chambers: Recent Awards presented by the St. Francis Police Department on January 31st will be added to the Display. I contacted Fire Chief Poplar about adding names of Fire personnel and supporters from their Department to be added on the display also for recognition.

4125 Lake Drive and Denton – I talked to neighbors, they have not seen much progress and believe the erosion control needs to be redone, there needs to be major progress soon, I request a plan for next steps to address this.

Donation to POLICE AND FIRE: The UTV, Utility Terrain Vehicle has been delivered and is being customized for our Department. Terre Kent of the Geiger foundation has given was instrumental in this donation of \$46,000 and has recently aided with additional funds to help with signal lights for the vehicle.

St. Francis Night at the Admirals raised an extra \$450.00 to support our Fire and Police, the game was February 3rd and 115 tickets were sold. Special thanks to our Police Honor Guard who presented the colors for the national anthem and Kayla Knuth, Miss St. Francis 2017 who was on the ice during the first intermission to try a “goal” of her own!

Quiet Zone: The quest to obtain this designation from the Railroad continues, since before I became Mayor in 2012 this has been discussed and in progress as I understand. Citizens continually ask about this and recently I discussed it with our City Engineer and City Administrator after learning Oak Creek has the designation. We continue through the stages of our application and next steps to completion are being laid out. I request that we have a presentation on this topic at our next Council meeting. Citizens are asking how they can help with this in any way to get it accomplished.

Employee Handbook and Civil Service Ordinance Update: The Employee Handbook revised by the City Administrator, had second review by the Bargaining Committee. The Civil Service Ordinance update is going to the Legislative Committee. The progress on this has extended over a year, I have discussed with our Administrator a more effective way to update our important ordinances. Ordinances are the City’s life blood and they guide who, what, when, where, and why we do what we do in service to citizens. Keeping our code updated and current is essential to our operations.

Take Always from Conferences: Hoping City Staff keeps this information coming to our Council in 2018. I will ask the City Administrator again what we can do to bring this information forward to the Council and ask Department Heads to help educate the Council on these experiences and training opportunities.

New Miss St. Francis: Join me in congratulating Alexa Biami, our new Miss St. Francis 2018. I had the pleasure of meeting Alexa and escorting her on stage when she was awarded the honor on Saturday, Feb. Mayor’s Report - 2/16/18

10th at Thomas More Auditorium. My best wishes go out to all who competed and gave their all to try to be our next City Ambassador. All contestants received a \$500.00 scholarship and Alexa will receive \$3,000. I am a former Miss St. Francis from 1986 and I am proud to be part of a great tradition. I thank all of those who sponsored or volunteered to make the pageant a success.

Lottery Credit on Tax Bills: I have had citizens recently let me know they have not received this credit. I have discussed this with the City Administrator and asked him to look into getting more information out to our citizens so that everyone double checks if they receive this credit and understand what they need to do to get it if they don't have it on their tax bill. *(scroll down to forms included after this report)*

Communication Notes:

Mid America Steel Drum: A website is available for further information for citizens: <https://www.epa.gov/wi/epa-investigating-milwaukee-company-potential-environmental-violations>, EPA contact for information is: Rafael Gonzalez, Public Involvement Coordinator at 800-621-8431.

I talked with our City Administrator and Health Administrator and discussed the procedure that our City is using to collect air samples for the EPA. Our Health Administrator provided a procedural guide that she is using and I have shared that with citizens. Recently the School District released a report on independent air testing that they conducted.

Citizens have scheduled another Task Force meeting at the Civic Center for February 27th at 7p.m. *(this date may change because of meeting conflicts)*

At the Mayor's Open House on February 15th, Amy Szuta who has been involved with citizens groups bringing awareness on Mid America Steel Drum, discussed the issues. She is working on a website that citizens can go on to report odors and air quality issues but it is not available yet. Employees of Mid America attended the Open House on their personal accord and they contributed also to discussion of the topic. Also pointed out was that the Towing business behind Mid America may be burning items and causing odors also. I reported this to our City Administrator and Inspector.

Civility Article attached: 75% of Americans believe the incivility has risen to crisis levels. The article states that a group has been formed, NICD to address incivility in our political system. I have talked to many citizens interested in this topic and wanted to bring this forward for further review locally. *(This excerpt directly following this report if you scroll down)*

COMMUNITY OPEN HOUSE February 15, 2018

A community open house was held by myself at Polonez, 27 citizens, elected officials, community leaders and candidates for elected office took the opportunity to attend and socialize and discuss while partaking in desserts (no city funds). More feedback was given with City Mission and Vision Statements other topics brought up to me in conversation included the Lottery Credit, Sewer Billing, Website, and Prescription drug drop box and Opioid epidemic, as well as other items. Let me know if you want further details. Next Open House is scheduled at St. Francis Brewery on February 26th from 6-8p.m. special guests are: POP, Preserve our Parks. They will also discuss how we can start "friends" of the Parks groups to help.

City Public Relations Alderwoman Schandel and Alderman Tutaj are the Ad Hoc committee. No recommendations come forward from this Ad Hoc group since formed in September. Alderwoman Schandel has mentioned to me her thoughts on strategies for more photos for PR on our website and a "welcome" packet for new residents and businesses. I have received no feedback from Alderman Tutaj.

Mayor's Report –2-15-2018 -Follow up/Action Items Table City Goals from “State of the City”

Report Issue/action item	Date Opened	Target Month/yr.	Owner(s)	Comments
City Goals 2018 from joint “State of the City” *Mayor suggestion for Council review	1-16-18	Ongoing	Mayor/Council	
Tax Base Growth Initiatives 1. Bear Development 2. Animal Hospital 3. Former DF -Zimmer 4. Old City Hall -Gorman 5. Other	2015 2017 2017	Spring 18 On hold Start 2018	Administrator Developer Administrator Developer	Developers Agreement pending Awaiting further info Return/ reimburse Transaction Application in for Tax Credits Inquiries made on KK/Howard
Marketing Plan for City Owned Commercial Properties 1. ED Committee 2. CDA	2018 2018	Start 2-18	Chair	Business Prospecting – joint meeting with CDA Feb. 27 th Work Plan to be developed 2018
Focus on Owner Occupied Housing Stock 1. Loan Fund 2. Van Beck demo	CDBG 18	Start 4-18	Council	Guidelines to be developed Plan for “In Fill” home
Review Road Maintenance Financing Plans and Assessment 1. *Survey Public	2-2018	Spring 2018		Find out citizen opinions
City Public Relations 1. *MMAC Chamber (Metro Mild Chamber) 2. *Commercial Association of Realtors 3. *128 th Community Council 4. Ad Hoc Committee	2-2018	Spring 2018 Spring 2018		Get Membership for connections Membership Application in progress Distributed application to City Officials Awaiting recommendations?
Prioritize Core Services 1. *Employee “emotional intelligence” day 2. Cross Training	2018		Admin/Clerk	Day to explore and enrich employees Being conducted currently Clerks office
Update Ordinances 1. Full review	2-2018	Summer 18	Admin/Council	Update for efficiencies and full compliance – keep “life’s blood” of the City flowing as needed.
Explore and Analyze Revenue Streams & Cost Efficiencies 1. Health Care	2-2018		Admin/clerk	Establish Goals early employee Health needs

2. *Collections				Address any collections: Currently Courts addressing collections as far back at 1995 with the State Debt Collection tool from the Dept. of Revenue
3. *Review City Attorney				Find Service more cost effectively.
Public Improvements and/or initiatives				
1. Environmental – Mid America	11-2017	Spring 2018	Council	Establish a plan moving forward
2. Quality of Life – Quiet Zone	2009?	2018	DPW/Council	Info presentation to citizens steps to complete process



St. Francis 53235 Lakeside Pride

Community Connections project to promote and increase awareness of our local business, attract visitors, and newcomers.

www.saintfrancis53235.com new website to learn more about St. Francis and show your Lakeside Pride

This is a project of Community volunteers, Miss St. Francis Pageant and Mayor CoryAnn St. Marie-Carls – supported by donations/fundraising (no City funds)